



# City of Margate

5790 Margate Boulevard  
Margate, FL 33063  
954-972-6454  
www.margatefl.com

## Legislation Text

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**File #:** ID 2018-524, **Version:** 1

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**TO:** Mayor and City Commission

**FROM:** Samuel A. May, City Manager

**DATE:** October 3, 2018

**RESOLUTION - AWARDING AN AGREEMENT WITH THE MELLGREN PLANNING GROUP, INC., FOR REQUEST FOR PROPOSALS (RFP) 2018-022A - COMPREHENSIVE PLAN AMENDMENT CONSULTING SERVICES; PROVIDING FOR AN EFFECTIVE DATE.**

**BACKGROUND:** Pursuant to Resolution No. 18-090 approved on August 22, 2018, the Administration negotiated an agreement with The Mellgren Planning Group, Inc. as the top ranked firm for RFP 2018-022a - Comprehensive Plan Amendment Consulting Services. As a result of the negotiations, the project timeline was streamlined from eighteen months down to twelve months. Additionally, the cost of base services was reduced from \$132,040 to \$99,895. The overall total cost of optional services was reduced from \$60,500 to \$35,600.

**RECOMMENDATION:** Award to The Mellgren Planning Group, Inc.

**FISCAL IMPACT:** Not to exceed \$135,495 in funds budgeted in account No. 001-1110-554-31-09; budget amendment to move funds will be completed in November 2018 for FY 2019 budget.

**CONTACT PERSON:** Robert Massarelli, AICP, Development Services Director  
Spencer L. Shambray, CPPB, Purchasing Manager