



## Legislation Text

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**TO:** Mayor and City Commission

**FROM:** Samuel A. May, City Manager

**DATE:** November 7, 2018

AUTHORIZING THE ADMINISTRATION TO NEGOTIATE CONTINUING SERVICES AGREEMENTS WITH THE TOP TWO RANKED ENGINEERING FIRMS, (1) CARNAHAN, PROCTOR AND CROSS, INC., (2) CHEN MOORE & ASSOCIATES, INC., AND ADDITIONALLY AUTHORIZING THE ADMINISTRATION TO NEGOTIATE A CONTINUING SERVICES AGREEMENT WITH THE THIRD FIRM, LAKDAS/YOHALEM ENGINEERING, INC., FOR REQUEST FOR QUALIFICATIONS (RFQ) 2018-012 - CIVIL ENGINEERING SERVICES; PROVIDING FOR AN EFFECTIVE DATE.

**BACKGROUND:** The City advertised Request for Qualifications (RFQ) No. 2018-012 and distributed qualifications packets to interested parties. Nine firms submitted their qualifications for consideration, and of those, six were shortlisted by the Selection and Evaluation Committee (SEC) for interviews and subsequently final ranked. The results of the SEC's final ranking of the shortlisted firms are shown below.

| <b><u>FIRM</u></b>                  | <b><u>TOTAL POINTS</u></b> |
|-------------------------------------|----------------------------|
| Carnahan, Proctor and Cross, Inc.   | 474                        |
| Chen Moore and Associates, Inc.     | 472                        |
| Kimley-Horn and Associates, Inc.    | 453                        |
| RJ Behar & Company, Inc.            | 435                        |
| Calvin, Giordano & Associates, Inc. | 422                        |
| Lakdas/Yohalem Engineering, Inc.    | 409                        |

The SEC recommends that the City Commission authorize negotiations for continuing services agreements with the top two firms and the firm Lakdas/Yohalem Engineering, Inc. Although not ranked high overall, Lakdas/Yohalem possesses an extremely high caliber of expertise specifically related to the structural engineering discipline of civil engineering. Given that finding, and in accordance with the Final Selection criteria stipulated on page seven of the RFP document, the SEC members unanimously agree that it best meets the interests of the City to request that the City Commission also approve negotiations with Lakdas/Yohalem in order facilitate the utilization of that firm by the City for structural engineering.

If approved for negotiations, the administration will present the negotiated agreements, not to exceed five years per agreement, to the City Commission for further action, up to and including award of the agreements.

**RECOMMENDATION:** Approve

**FISCAL IMPACT:** The City does not incur any costs until services are utilized as part of future projects. Based upon available budgeted funds in various Capital Improvement funds.

**CONTACT PERSON:** Spencer Shambray, CPPB, Purchasing Manager  
Richard R. Nixon, CBO, Acting Director of DEES