



Legislation Text

File #: ID 2019-184, **Version:** 1

TO: Mayor and City Commission

FROM: Samuel A. May, City Manager

DATE: May 1, 2019

RESOLUTION - AMENDING AND UPDATING THE CITY'S LISTING OF SOLE SOURCE MANUFACTURERS AND PROVIDERS PREVIOUSLY APPROVED UNDER RESOLUTION NO. 18-019; AUTHORIZING WAIVING OF BIDDING AS REQUIRED FOR THE PURCHASE OF BUDGETED SUPPLIES, MATERIALS, EQUIPMENT AND PROJECTS FOR SO LONG AS THE LISTED VENDOR REMAINS THE SOLE SOURCE FOR THE ITEM(S) SPECIFIED; PROVIDING FOR AN EFFECTIVE DATE.

BACKGROUND:

On February 21, 2018, the City Commission approved by means of Resolution No. 18-019, a listing of several manufacturers and suppliers as sole source providers. Consistent with past practice, the approval of the listing at that time ratified staff's findings that the listed supply sources held exclusive distributorship agreements, territorial markets, product patents, or other related basis for a sole source determination.

Attached is an updated listing that represents the most recently identified sole source manufacturers and providers. The listing is color coded to identify new supply sources added since the prior Commission approval (green); supply sources for which updated sole source letters have been requested and received since the prior Commission approval (red); and supply sources for which there has been no change or update since the prior Commission approval (black). Also, attached are the most recently received sole source letters documenting any new or updated sole source suppliers.

Staff will continue to actively monitor the City's sole source supply listing and perform due diligence to confirm the validity of any such sources to ensure that they represent a legitimate sole source of supply. In keeping with past practice, if approved, the new listing of sole source suppliers will periodically be updated and brought before the Commission for consideration.

RECOMMENDATION: Approve

FISCAL IMPACT: Various City budget accounts as needed

CONTACT PERSON: Spencer L. Shambray, CPPB, Purchasing Manager

