



# City of Margate

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## Legislation Text

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**File #:** ID 2021-412, **Version:** 1

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**TO:** Mayor and City Commission  
**FROM:** Joseph J. Kavanagh, City Clerk  
**DATE:** October 6, 2021

MOTION - APPROVAL OF CITY COMMISSION MINUTES: AUGUST 25, 2021, REGULAR CITY COMMISSION MEETING; SEPTEMBER 4, 1997, SPECIAL CITY COMMISSION MEETING; OCTOBER 30, 1996, CITY COMMISSION WORKSHOP.

**BACKGROUND:** This item will approve the following minutes as listed below:

- AUGUST 25, 2021, REGULAR CITY COMMISSION MEETING
- SEPTEMBER 4, 1997, SPECIAL CITY COMMISSION MEETING
- OCTOBER 30, 1996, CITY COMMISSION WORKSHOP

As part of our duties and responsibilities, the City Clerk's Office is going through the process of reviewing old meetings subject to the Sunshine Law to ensure minutes were taken, approved and made part of the official, permanent record. Based on Robert's Rules and recommended best practice, the above minutes from 1996 and 1997 are being brought forward to the City Commission for approval.

**RECOMMENDATION:** Approval

**FISCAL IMPACT:** None

**CONTACT PERSON:** Joseph J. Kavanagh, City Clerk