



Legislation Text

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TO: Margate CRA Chair and Members of the Board

FROM: Cale Curtis, CRA Executive Director

DATE: October 13, 2021

APPROVING THE LICENSE AGREEMENT BETWEEN THE CITY OF MARGATE AND THE MARGATE COMMUNITY REDEVELOPMENT AGENCY FOR THE OPERATION, MAINTENANCE, AND MANAGEMENT OF THE COVERED ATHLETIC FIELD PROPERTY; AUTHORIZING THE CHAIR AND THE EXECUTIVE DIRECTOR TO EXECUTE THE LICENSE AGREEMENT; PROVIDING FOR AN EFFECTIVE DATE

BACKGROUND: The Certificate of Occupancy for the Covered Athletic Field project was issued on September 16, 2021. The new covered open-air, multi-purpose facility provides many opportunities for sporting events, community gatherings, special events, and other public events sponsored by the City, the MCRA, and third parties.

MCRA staff recommends that the operations, maintenance, and management of the Covered Athletic Field facility be handled by the City's Parks and Recreation Department. This would minimize scheduling conflicts and create a consistent and efficient process for the use of facilities in the City.

The MCRA will retain ownership of the property and provide for insurance coverage. The City will be responsible for the routine maintenance and repair of the property at no cost to the MCRA; however, the City may request the MCRA pay for certain costs associated with maintenance and repair upon request to and approval by the Executive Director (# 6 in attached agreement). In addition, rental/use fees collected by the City on behalf of the MCRA for use of the property would be provided to the MCRA pursuant to a formula adopted by the Parks and Recreation Department and the MCRA Executive Director (#4.3).

Attached is a License Agreement that delegates the responsibility for operations, maintenance and management of the Covered Athletic Field to the Parks and Recreation Department. The Agreement outlines a simple process for use of the facility for City sponsored events as well as requests from third parties, something that Parks and Recreation has been responsibly handling for the City. Parks and Recreation will provide the MCRA with written notification of all approved requests for use of the facility. The Agreement additionally outlines liability protections associated with the use of MCRA owned property.

RECOMMENDATION: Staff recommends approval of the agreement and transmission of such to the City Commission for approval.

FISCAL IMPACT: No cost to the MCRA for use of the property or damage to it. A formula for rental/use fees collected is to be determined.

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